

Sun Chaser Sams
Standard Operating Procedures (SOP's)
February 17, 2013(amended 11/8/14)

Section 1 – Name

The Chapter shall be called the Sun Chaser Sams of the Good Sam Club.

Section 2 – Purpose

The purpose of the Chapter shall be to:

Abide by, and live up to the rules and regulations of the Good Sam Club. Plan and promote trips, rallies, campouts and other activities for its members. Provide opportunities for its members to enjoy good fellowship and pleasant use of their RV's. Set an example of courtesy on the highway and of model conduct at meeting sites and campgrounds.

Section 3 - MEMBERSHIP

Membership in the Chapter will be dependent upon current membership in good standing in the Good Sam Club.

To remain active, the chapter shall have a minimum of six (6) dues paying members who qualify under the “current membership policy” of the Good Sam Club.

Section 4 – Dues

Chapter dues are \$25.00 per year per rig. These annual dues may be changed by a majority vote of members present at a regularly scheduled meeting. State dues must be paid immediately upon joining the chapter and all dues by September 30 thereafter. Chapter dues for new members may be waived.

Section 5 – Visitors

Visitors are always welcome.

Section 6 - OFFICERS, THEIR ELECTION AND DUTIES

The officers shall consist of a President, Vice President, Secretary, and Treasurer. All officers may have check writing privileges.

PRESIDENT – Shall preside at all chapter meetings. The President may appoint a wagon master as well as those committees necessary for the effective function of the chapter and to fill any vacancies in offices. The President or his designee serves on such appropriate groups as the State Good Sam Committee.

VICE-PRESIDENT – In the absence of the President, the Vice President shall perform the duties of the President. In the event the President leaves the chapter, the Vice President serves as President until the next annual meeting.

SECRETARY – Keeps the minutes of all meetings, mails appropriate notices, and performs other duties as required. Secretary follows treasurer in succession.

TREASURER maintains the membership roster, keeps an accurate account of all funds and receives and disburses all monies. Presents a treasurer's report at all regularly scheduled meetings, and performs other duties as required. In the absence of the President and the Vice President, shall act a President Pro-Tem.

Section 7 - ELECTION OF OFFICERS

All officers shall serve a two (2) year term.

~~Each may serve a maximum of two (2) consecutive terms.~~—Amended 11/8/14

Annual elections will be held in the month of November.

A nominating committee of three (3) shall be appointed during the September meeting. After securing each nominee's consent to serve, a slate of names consisting of one person for each office shall be presented for nomination at the annual election in November.

Additional nominations may be made from the floor.

Section 8 - MEETINGS

Campout meetings will be held monthly except in, December, January, and February.

Quorum: A majority of the members present at a regularly scheduled meeting shall constitute a quorum.

The months without campouts (as listed above) will include a get together planned by an appointed committee for each month.

The schedule for the seven (9) campout meetings will be developed during the November meeting.

Order of business:

1. Call to order.
2. Roll call.
3. Introduction of new members and quests.
4. Reading of minutes of previous meeting.
5. Reading of treasurer's report.
6. Reports of special committees.
7. Reading of communications: to and from the Good Sam Club.
8. Old business
9. New business
10. Announcements
11. Adjournment

Section 9 – Amendments to the Standard Operating Procedures (SOP's)

The Chapter Standard Operating Procedures (SOP's) may be revised or amended at any time.

A simple majority of those present and voting will determine the outcome of proposed changes.

Linda J Coleman
President

APPROVED: WILLIAM BROOKS, MID ATLANTIC REGIONAL DIRECTOR 7/31/13

Approved: